**IN THE UNITED STATES BANKRUPTCY COURT**

**FOR THE MIDDLE DISTRICT OF NORTH CAROLINA**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DIVISION**

|  |  |  |
| --- | --- | --- |
| In re:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  Debtor. | )  )  )  )  )  )  ) | Case No. \_\_\_\_\_\_\_\_\_\_  Chapter 7 |

**CHAPTER 7 FEE APPLICATION COVER SHEET**

|  |  |
| --- | --- |
| Applicant: |  |
| Type of Professional: |  |

**Current Application**

|  |  |
| --- | --- |
| Compensation Requested: |  |
| Expenses Requested: |  |
| Total Amount Requested: |  |
| Time Period Covered: |  |
| Retainer Balance: |  |

**Summary of Services Rendered (Current Application)[[1]](#footnote-1)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Title** | **Hourly Rate** | **Total Hours** | **Hourly Rate Previously Approved** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Prior Application(s)[[2]](#footnote-2)**

|  |  |
| --- | --- |
| Compensation Approved: |  |
| Compensation Paid to Date: |  |
| Expenses Approved: |  |
| Expenses Paid to Date: |  |

**Future Application(s)[[3]](#footnote-3)**

|  |  |
| --- | --- |
| Projected Additional Compensation Through Case Completion: |  |
| Projected Additional Expenses Through Case Completion: |  |
| Summary of Additional Services to Be Provided Through Case Completion: |  |

I certify that the information contained in this cover sheet, application, and supporting documentation is true and accurate, and that the application complies with the chapter 7 fee application guidelines currently in effect.

This the \_\_\_ day of \_\_\_\_\_\_\_\_\_, 20\_\_.

[\*INSERT SIGNATURE BLOCK]

**IN THE UNITED STATES BANKRUPTCY COURT**

**FOR THE MIDDLE DISTRICT OF NORTH CAROLINA**

**\_\_\_\_\_\_\_\_\_\_\_\_ DIVISION**

|  |  |  |
| --- | --- | --- |
| In re:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Debtor(s). | )  )  )  )  )  )  )  ) | Case No. \_\_\_\_\_\_\_\_\_  Chapter \_\_\_ |

**APPLICATION FOR COMPENSATION AND REIMBURSEMENT OF EXPENSES**

[\*APPLICANT NAME] (the “Applicant”), seeks approval of compensation and reimbursement of expenses, under 11 U.S.C. §§ 330 and 331, Fed. R. Bankr. P. 2016, Local Rule 2016-1, and the chapter 7 fee guidelines current in effect, and states as follows:

1. [\*General case background, such as petition date, trustee appointment, any conversion history, etc.]

2. The Court has jurisdiction over this case and this proceeding under 28 U.S.C. § 1334. Under 28 U.S.C. § 157(a), the United States District Court for the Middle District of North Carolina has referred this case and this proceeding to this Court by its Local Rule 83.11. This matter constitutes a core proceeding under 28 U.S.C. § 157(b)(2). The Court has authority to enter final orders in this proceeding.

3. On \_\_\_\_\_\_, the Applicant filed its application to be employed as a professional in this case. On \_\_\_\_\_\_\_, this Court entered an order authorizing the Applicant’s employment in this bankruptcy case. Copies of the employment application and the order approving the Applicant’s employment are attached as Exhibit A.

4. A cover sheet in the form prescribed by the chapter 7 fee guidelines has been affixed to the front of this application and is incorporated herein by reference.

5. Biographical information for everyone that provided professional or paraprofessional services under this application is attached as Exhibit B. This biographical information includes each person’s name, position, education, experience (including bankruptcy-related experience), specializations or certifications, and customary billing rate (if applicable).

6. A detailed description of services and expenses covered by the application is attached as Exhibit C.

WHEREFORE, the Application requests the Court grant the following relief:

1. Approval of compensation in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and reimbursement of expenses in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, for the time period of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ through \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and
2. Such other relief as the Court deems just and proper.

[INSERT SIGNATURE BLOCK]

**Exhibit A**

Copies of employment application and approval order

**Exhibit B**

Biographical Information

**Exhibit C**

Detailed Description of Services and Expenses

**[\*AFFIX CERTIFICATE OF SERVICE]**

1. For non-hourly engagements, such employment based upon a commission or contingent fee structure, leave this section blank or delete it. [↑](#footnote-ref-1)
2. If none, leave blank or delete. [↑](#footnote-ref-2)
3. If none, leave blank or delete. [↑](#footnote-ref-3)